

Arizona School for the Arts
1410 N. 3rd Street, Room 133
Phoenix, AZ 85004

Board of Directors
July 2, 2018
Meeting Minutes
Phone Call

Attendance: Conference Call (*voting members in bold*)

Ed Novak, President	P	Javier Cardenas, Vice President	P	Anthony Dietz, Secretary/Treasurer	A
Carlos Contreras	P	John Snider	P	Alexander Laing	P
Betty Hum	P	Joya Kizer Clarke	P	Marcia Mintz	P
Leah Fregulia, Head of School	P	Desiree Johnson, Business Director	P	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Javier Cardenas, Board Vice President, called the meeting to order at 8:08 am.

The FY2019 Budget was presented with no changes.

Action Items

Ed Novak motioned to adopt the FY2019 Proposed Budget. Betty Hum seconded and it passed unanimously. John Snider recused himself from voting. (Novak, Cardenas, Contreras, Laing, Hum, Kizer Clarke and Mintz voting in favor).

Ed Novak motioned to go into Executive Session. Marcia Mintz seconded and it passed unanimously. (Novak, Cardenas, Contreras, Snider, Laing, Hum, Kizer Clarke and Mintz voting in favor).

Ed Novak motioned to exit Executive Session. John Snider seconded and it passed unanimously. (Novak, Cardenas, Contreras, Snider, Laing, Hum, Kizer Clarke and Mintz voting in favor).

Ed Novak motioned to approve the Head of School/CEO 2018-2019 Employment Contract. Joya Kizer Clarke seconded and it passed unanimously. (Novak, Cardenas, Contreras, Snider, Laing, Hum, Kizer Clarke and Mintz voting in favor).

Adjournment

Ed Novak made a motion to adjourn. The motion was seconded by John Snider and passed unanimously. (Novak, Cardenas, Contreras, Snider, Laing, Hum, Kizer Clarke and Mintz voting in favor). The meeting adjourned at 8:25am.

Minutes reviewed and accepted on this date

By: Carlos Contreras 7/27/2018 Board Member

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
August 27, 2018
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	P	John Snider	A	Alexander Laing	P
Betty Hum	A	Joya Kizer Clarke	P	Marcia Mintz	P
Jason Schupbach	P	Emma Popish, Honorary Alumni Member	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowitz, Honorary Academic Faculty	P	Leah Fregulia, Head of School/CEO	P	Sara Maline, Principal	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Drew Maxwell, Operations Manager	P
Elizabeth Clark, Vice Principal	P	Tiffany Kell, Executive Assistant and Community Liaison	P		

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:39pm.

All Board members, Honorary Board members and administrators present introduced themselves.

Call to Public

Javier Cárdenas made a call to the public. Kevin Allen, a prospective Board member and Diamaresa Strom, a Charter School parent, were in attendance.

Presentations

Javier Cárdenas, Board President, spoke of the Board's priorities for this school year. He highlighted the Board's fiduciary duties and fiscal responsibilities to the organization as being of utmost importance. He expressed that the school has made significant improvements in the area of diversity and will continue to focus on adding diversity in all stakeholder groups. Finally, he spoke of how ASA's campus and organizational presence in the community can be further utilized to benefit the community. These three aspects will be used as the lense through which to look at this upcoming year.

A presentation of the new website was given by Marion Donaldson, Development Director, and Christina Lytle, Development Coordinator and Website Liaison. The new website was an outcome of the three year Strategic Plan that just concluded; this was the same strategic plan that launched the new ASA logo in 2015 and began the re-branding of Arizona School for the Arts. The goal with this new website platform is to streamline communication with the internal and external audience and have a more user friendly website, with a goal of all information being accessible within 3 clicks. HAPI web design was selected to create the new website for many reasons but one of

which was that they wanted to come to ASA's campus to experience the school. Thus by diving into ASA's culture, they found unique ways to stay true to ASA brand and culture.

Christina Lytle spoke on how the new website is designed for the current parents/students, prospective families, and is compliant with outside regulatory agencies in regards to Board matters and salary scales being posted. The Board documents such as Notices, Meeting Minutes, and Board of Directors' bios are all located at the bottom of the home page.

As website liaison, Christina Lytle will have access to make changes to the content, ability to analyze use of pages/website through Google Analytics, and ease of publishing through WordPress. ASA will look for ways to embed videos to enhance the user experience.

ASA Vice Principal of Student Services, Liz Clark, spoke about the faculty summer reading, Carol S. Dweck's *Mindset: The New Psychology of Success*, which was used as foundation for in-service and will be part of a schoolwide initiative. The campus wide common language of a "growth mindset" instead of a "fixed mindset" is the starting place. At the end of the year, ASA will have a scope and sequence for the implementation of growth mindset in both academics and arts classes.

Monica Anthony, the Band Department Chair and New Teacher Trainer, presented the focus from this year's New Teacher two day training for the twelve new teachers. She and Ann Kaufman (8th grade English teacher and team leader) co-facilitate a two day intensive training for any new Academic or Arts teachers. The training includes a focus on the ASA Mission, Vision, and Core Values, using a workshop framework to reflect the student-centered teaching style present in ASA classrooms. The new teachers receive continued support through observations, mentor meetings, team meetings, and follow-up with Ann and Monica.

Javier Cárdenas asked if they had seen any challenge in this process.

Monica Anthony responded the extra time invested on ASA culture during new teacher training set a strong foundation for the year, which already has paid off as evidenced by observations from peers, administrators, and students.

Alex Laing asked how technology shows up in the arts?

Monica Anthony explained that in addition to the Learning Management System (Canvas) and submission of student performances through that platform, teachers and students use Finale and Noteflight.

Next Leah Fregulia, Head of School/CEO, presented to the Board on the current Diversity and Demographics of the Board, the students and the faculty as of the start of the 2018-2019 school year. Currently the Board of Directors is 70% male and 30% female. The age range of 21-35 is not currently represented on the Board. In regards to ethnicity the Board is becoming more diversified.

For the Year in Review, Ms. Fregulia reported the completion of the 3 year prior strategic plan. Last year, computer based testing was deployed and the school welcomed its new Business Director and Operations Manager.

She then displayed current and historical data about the number of Disciplinary Hearings that the Board has conducted since 2016. Upon analysis of the data, she noted while there has been an increase in the number of hearings in recent years, the data shows no one group is being singled out.

The New Initiatives for the 2018-2019 school year include Inclusivity training for faculty, staff and students. The first training for faculty and staff already occurred during In-Service and the key takeaways included how to address micro-aggressions and how to identify and overcome implicit biases. ASA faculty and staff will continue to look for ways to invite students into open conversations about inclusivity throughout the school year.

The pilot Conservatory Bound program for students is underway with 10 students enrolled in the program: 5 students from theatre and 5 from music. More information will follow as the program continues.

Student safety on campus remains a priority focus; faculty and staff attended an Active Shooter training led by ASA's Community Action Officers during in-service. ASA has also conducted an audit of its safety and security plans. All safety procedures manuals will be regularly maintained by Dr. Drew Maxwell, the Operations Manager.

ASA has a new academic schedule this year which includes all five academic classes daily. This switch provides contact time for each subject area; the faculty are closely monitoring the homework loads.

The final initiatives include the activation of the new strategic priorities and task forces as well as further engagement of the Board of Directors.

The Board Portal was presented by Dr. Drew Maxwell, Operations Manager and Tiffany Kell, Executive Assistant to the Head of School. It is a secure portal that allows view only access to Board documents and the demographic information that was presented earlier.

President, Javier Cárdenas, spoke on the focus for this upcoming school year. He highlighted that the Board of Directors provides foresight, oversight, and insight. He further explained that the 3 key principles that would drive this academic year: duty of care to the organization and its assets, duty of loyalty to the organization, and duty of obedience to the organization. The various roles and responsibilities of the Board include advocating for all students and faculty as well as being Ambassadors for the organization. It further involves being askers for support in all areas while continually adhering to the ideas presented in the principles of good governance. He thanked everyone present for their significant contributions to the Board thus far and for this upcoming year.

Jason Schupbach asked what is the Board's role and boundaries around the Red for Ed movement.

Javier Cárdenas responded that the Board can advocate for an issue but not for people/candidates.

In regards to the potential for Advocacy training, Carlos Contreras suggested that the Board define what advocacy they want/are willing to do so that there is clarity for all of the Board members.

Reports

No reports were given.

Discussion Items

At the end of Leah's Piper Fellowship she became eligible for an Organizational Capacity Building grant through Piper. She will be submitting the grant proposal at the end of August. The previous discussion by the Board of Directors focused on the impact of a Youth Arts campus. Ms. Fregulia raised the potential of a feasibility study for site planning and a comprehensive capital campaign beyond the annual fund. Leah Fregulia submitted a formal proposal for the Board's review and approval.

A Fiscal Year comparison was provided by the Development Department. It reflected unaudited numbers for the last fiscal year. The budget is more conservatively set this year with a current fundraising goal of \$965,000.00.

Board President Javier Cárdenas asked the Board of Directors to consider at what level the Board of Directors should be giving? Where should the Board strive to be in the future?

Marcia Mintz agreed that the Board has a strong fiduciary duty to the organization and that beyond personalized monetary contributions that there could also be a “give or get” amount so Board members can capitalize and cultivate relationships with others.

Javier Cárdenas requests that the Board consider this as an opportunity to stretch together and the goal is to stretch a little bit further. The current average is around five thousand contributed per Board member, and he looks to the Board to potentially bring up that average as a whole.

Jason Schupbach stated that typically the Executive Committee pays more is one approach and that Economic Diversity needs to be added into the mix. Perhaps that the Board has different tiers.

Ed Novak stated that financial commitment to the board is key. He asked if the Board does not make the \$2,000 per child donation, how can we ask other parents of the school to do it.

Alex Laing commented on how he was struck by the number of ASA parent intersections on the Board. He questioned what are the opportunities for parents/people to be involved beyond the Board?

Javier Cárdenas responded that to the direction of the school, non-board members can join ongoing committees, participate in Stakeholders meetings, and join Task forces. He further recommended that the Board continue to find ways to hear more voices especially those of Parent volunteers.

Consent Items

No consent agenda was provided.

Action Items

Approval of Out of State Travel – Mock Trial Yale Invitational - September 28 - October 1, 2018 and Annual Disneyland Trip - January 18-20, 2018.

Ed Novak moved to approve Out of State Travel – Mock Trial Yale Invitational - September 28 - October 1, 2018 to Yale University New Haven, CT and the Annual Disneyland Trip - January 18-20, 2018 to Anaheim, CA. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Kizer-Clarke, Mintz voting in favor).

Approval of minutes June 21, 2018

Joya Kizer Clarke moved to approve of minutes for June 21, 2018. Ed Novak seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Kizer-Clarke, Mintz voting in favor).

Approval of minutes July 2, 2018

Carlos Contreras moved to approve of minutes for July 2, 2018. Ed Novak seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Kizer-Clarke, Mintz voting in favor).

Approval of proposal for the Piper Capacity Building Grant

Marcia Mintz moved to approve the presented True North Proposal for the Piper Capacity Building Grant. Ed Novak seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Kizer-Clarke, Mintz voting in favor).

Adjournment

Ed Novak made a motion to adjourn. The motion was seconded by Carlos Contreras and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Kizer-Clarke, Mintz voting in favor). The meeting adjourned at 7:10p.m.

Minutes reviewed and accepted on this date Carla Carr.

By: Carlos Contreras 9/24/2018 Board Member

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
September 24, 2018
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	A	John Snider	P	Alexander Laing	P
Betty Hum	A	Joya Kizer Clarke	P	Marcia Mintz	P
Jason Schupbach	P	Emma Popish, Honorary Alumni Member	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowitz, Honorary Academic Faculty	P	Leah Fregulia, Head of School/CEO	P	Sara Maline, Principal	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Drew Maxwell, Operations Manager	P
Elizabeth Clark, Vice Principal	P	Tiffany Kell, Executive Assistant and Community Liaison	P		

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:32pm.

Call to Public

Javier Cárdenas made a call to the public. Kevin Allen, a prospective Board member was present.

Presentations

Mission Moment Presentations were presented by two Academic Honors Societies.

The first student group to present was the National Honors Society (NHS), Faculty Advisor: Mr. Jeff Steinert. Club President Sarah Pansing, Vice President, Emma Sar, Treasurer, Joel Uliassi, and Secretary, Elly Khotim; the Senior Officers for the 2018-19 school year from NHS presented to the Board. Followed by Mu Alpha Theta Honors Society (MATH), Faculty Advisor: Mr. Robert Tolar. The club's President, Robin McDonald presented.

John Snider, The Board of Director's Financial Committee Chair, presented next on Charter School Finance 101. He shared a visual with the Board that shows how state money is allocated differently to Charter and District Schools.

He explained that the base amount, about 70%, of money to all schools comes from the state. On average this equals about \$5,000 per year allocated per student (it is slightly more for High School students). Then there is an additional weighted based on students. This is determined by the student's needs. This can add an additional \$2,500 per student per year of assistance. Money from the state, considered under Additional Assistance, does largely go to Charter Schools but that is because Charter Schools have no access to Local property tax like District Schools. District schools can ask local taxpayers to do a bond election and this is paid for by the local property tax.

John Snider then spoke about ASA's specific budget for the 2018-2019 school year. He explained that all of these percentages are derived straight from the approved budget for FY2019. In regards to revenues 80% of our school money is from the State Funding that the school receives. This is based on student enrollment numbers and student's needs. In regards to expenses 65% of our budget is spent on salaries for academic, arts and administration staff salaries. This percentage is on par with the average in our state for school staff salaries.

Jason Schupbach asked if the Board was currently working on an Endowment or a capital campaign.

Leah Fregulia, Head of School, clarified that with the Piper Grant money that she was receiving a feasibility study was the focus so as to see about a capital campaign.

Board President, Javier Cárdenas, presented on the first Resource Development Committee meeting. He stated that looking at the relationships that are already established and how to develop and enhance them further is a key goal of this committee. Also he wanted the Board to be aware that the funding for the additional expenses, beyond the operational need of \$965,000, a new ballet floor, technology needs, and the piano labs will be stretch goals this year and next.

Personal connections are key to the success of this committee. A list of Board “Menu of options” for assisting in resource development for ASA will be presented at the October Board meeting. He shared that his personal goal for this is to put the fun back in fundraising so that everyone can feel good about raising money for ASA.

Next was a presentation by Principal, Sara Maline, about Testing Data.

In regards to the 2018 AP Data she highlighted that there are 104 students enrolled and 176 exams given. There is a continued increase in passing rates and specifically Math scores continue to increase. She highlighted that the percentage of total AP students with scores 3+ was lower than in years past due to the timing of the teacher walkout. The teachers during the walkout stayed in constant communication with their students however, the loss of in class learning time and daily practice to gear up for the Exam did have an effect.

As for the 2018 AzMerit Testing Data (Growth) in the 5th and 6th grade although growth numbers are not as high as years past there is still great individual growth. Also it must be remembered that last year was the first year of computerized testing and thus this sets a base line for this new format in testing.

She further discussed the school’s next steps which include Academic interventions in English/ Math:

- Connections classes (5th and 6th grades)
- Math Lab (7th and 8th grades)
- HS Bridge (9th-12th grades)

Technology practice:

- Technology upgrades/ Network Stress Testing during 3rd quarter next year.
- Connections now includes 6th graders with needs in ELA/ Math.
- Digital suite of Eureka Math for grades K-12 provides access to computerized assessment
Specialized data
- Lexile testing (5th and 6th)
- PILOT Dibels MATH (5th)

Based on the cut scores for letter grades, approved by the AZ Department of Education (ADE), ASA should have a letter grade designation of “A” again this year. This information will be finalized and published by ADE later this year.

Javier Cárdenas asked how the students and faculty seemed to be adjusting to the schedule change to a 5 academic classes everyday.

Sara Maline stated that the students/teachers having classes every day is still in this adjustment period, but they are adjusting well. The teachers have back about 30-35 days with their students which is fantastic.

Emma Popish, Honorary Alumni Member of the Board, affirmed that the days back with the students was very helpful in developing a deeper understanding of the content with the class. The sense of hurry up and get through the material has been greatly reduced.

Eden Lewkowitz, Honorary Academic Faculty Member of the Board, added that what is truly essential to the lesson comes to the surface since daily classes are shortened by 10 mins from last year. Also the continuity is nice since the students are seen daily.

Sara Maline also clarified that since more time has been given back it does not mean add more content. It means that teachers and their students can go deeper into the content and gain a better, richer understanding of it.

Leah Fregulia, Head of School/CEO showed her Head of School report. She then presented Advocacy goals for next year. She stated that Jason Schupbach, Carlos Contreras and herself as well any other Board members that wish to join are going to start having Advocacy task force meetings. The items for discussion would include the Art Seal on the student's diplomas. She further explained that this is a special honors seal that goes on the diploma and gives credibility through the state. A more detailed information sheet about the art seal was provided to the Board members for further review. Also, the task force will discuss ASA's role in the Charter School reform movement.

Reports

PowerPoint presentation was provided with report materials.

Discussion Items

No discussion items.

Consent Items

Consent Agenda provided.

Action Items

Approval of minutes August 27, 2018

Carlos Contreras moved to approve the minutes for August 27, 2018. Jason Schupbach seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Laing, Kizer Clarke, Mintz and Schupbach voting in favor).

Approval of Out of County/State/Country Travel for 2018-2019 School Year

Tony Dietz moved to approve the Out of County/State/Country Travel List for 2018-2019 School Year. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Laing, Kizer Clarke, Mintz and Schupbach voting in favor). See attached List.

Nomination of Kevin Allen to the Board of Directors

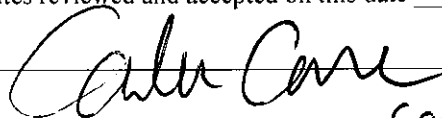
Marcia Mintz moved to Nominate Kevin Allen to the Board of Directors. John Snider seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Laing, Kizer Clarke, Mintz and Schupbach voting in favor).

Adjournment

Tony Dietz made a motion to adjourn. The motion was seconded by Joya Kizer Clarke and passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Laing, Kizer Clarke, Mintz and Schupbach voting in favor).

The meeting adjourned at 6:51pm

Minutes reviewed and accepted on this date 10/22/18.


By:  Board Member
Carlos Contreras

Present: (voting members in bold)					
Javier Cárdenas, President	P	Anthony Dietz, Vice President	A	Carlos Contreras, Sec/Treasurer	P
Ed Novak, Past President	P	John Snider	P	Alex Laing	P
Betty Hum	A	Joya Kizer Clarke	P	Marcia Mintz	A
Jason Schupbach	P	Leah Fregulia, Head of School/CEO	P	Desiree Johnson, Business Director	P
Tiffany Kell, Executive Assistant and Community Liaison	P				

Agenda Item	Minutes:
Approval of 2018 Annual Financial Report	Board President, Javier Cárdenas called the meeting to order at 8:03am. He confirmed that everyone present had received and reviewed the AFR FY2018 and the Draft FY2018 Audited Financial Statements.
	Finance Committee Chair, John Snider, stated that the AFR, Annual Financial Report, is a State report and it is categorized differently than the Audited Financial Statements.
	Business Director, Desiree Johnson, highlighted that the AFR is a document that the Federal government uses for aggregated data about schools across the country. She further highlighted where the particular information in both the AFR and the Audited Financials can be found.
	Javier Cárdenas asked if there were any further questions or comments. None were stated.
	John Snider motioned to approve the FY2018 Charter School Annual Financial Report (AFR). Joya Kizer Clarke seconded the motion and it passed unanimously all voting in favor. (Cárdenas, Contreras, Novak, Snider, Laing, Kizer Clarke and Schupbach voting in favor).
	The meeting was adjourned at 8:12am.

Additional Comments:

Minutes reviewed and accepted on this date 10/22/18.

By:  Board Member
Carlos Contreras

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
October 22, 2018
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	P	John Snider	P	Alexander Laing	A
Betty Hum	A	Joya Kizer Clarke	P	Marcia Mintz	P
Jason Schupbach	A	Emma Popish, Honorary Alumni Member	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowitz, Honorary Academic Faculty	P	Leah Fregulia, Head of School/CEO	P	Sara Maline Bohn, Principal	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Drew Maxwell, Operations Manager	P
Elizabeth Clark, Vice Principal	A	Tiffany Kell, Executive Assistant and Community Liaison	P		

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:30pm.

Call to Public

Javier Cárdenas made a call to the public. Kevin Allen was present.

Presentations

Mission Moment Presentations were made by three Arts Honors Societies.

The first student group to present was the International Thespian Society. Their Faculty Advisor is Mr. Rob Chambers; Club Vice President, Jordan Wiener presented. Tri – M (Modern Music Masters) Music Honors Society presentation was given by club President, Margaret Shepherd. The Faculty Advisor for the club is Dr. Allyson Wuenschel. The last presentation was by the National Honors Society for Dance Arts, Faculty Advisor: Ms. Gia Firicano. Two of the club's senior officers, Taylor Kiel and Lilyana Reed, presented.

Development Director, Marion Donaldson, presented a draft of the Annual Report. She highlighted that the additions this year include the Declaration of an ASA Graduate, a statement about the College Counselor, a specific ask for more volunteerism within the ASA community, and a student personal story piece. This draft did not include the financials. At the next meeting she will have a final draft for the Board to review.

Reports

John Snider, The Board of Director's Finance Committee Chair, presented next. He stated that the Finance Committee meets monthly to review the financials. They also closely monitor the student count as that is a large piece of the financial equation. He highlighted that the school's Financial Audit was complete and there were no audit findings which is great. Head of School/CEO, Leah Fregulia, congratulated Business Director, Desiree Johnson, on successfully completing a clean audit during her first-year transition.

Board President, Javier Cárdenas, presented on behalf of the Resource Development Committee. He provided more information about the needed campus items that are above and beyond the Annual Fund. There are technology needs such as more computers and carts with a cost estimate of \$50,000, new Ballet flooring calculated to cost

\$35,000, and the new pianos and equipment needed in the Piano Lab for \$60,000. He further clarified that the technology needs cover a 5-year plan; Operations Manager, Dr. Drew Maxwell, in conjunction with Laura Apperson, the Arts Director, also collected the needs of the teaching Artists so that more technology can be integrated into their classes as well.

He further reiterated the focus on personal connections and the key role that all Board members play in this committee. He then stated that one of the ways Board members will be able to demonstrate their commitment to ASA and the arts is by providing speeches at a select few of the upcoming student performances.

Discussion Items

Ed Novak, Past President, presented on behalf of the Facilities Committee. They have commenced the site planning process for completing campus and assessing ASA's readiness for a Capital Campaign. Next steps include faculty input and surveys to gather input from other community constituents.

At 6:10 pm Head of School/CEO, Leah Fregulia, stepped out of the meeting stating there was a potential conflict of interest for the next discussion item re: parking lot lease. Ms. Leah Fregulia has a family connection, (future in-law) with the property owner. Dr. Drew Maxwell, Operations Manager for ASA, provided an update on parking. He stated that the Phoenix IDA parking lot is no longer usable to ASA for parking, pickup or drop off. Dr. Maxwell conducted a thorough survey of the available parking options close to the school. The viable options that he approached were: the overflow lot at the Burton Barr Library, the owner of the smaller lot by Guacamoles, the lot owned by Cable One, and TransWestern. These options did not work out as they were cost prohibitive or did not offer enough parking spaces to be a viable solution for student parking. Finally, he reached out to obtain information on the gravel lot located on 3rd Street and Willetta. The owner is offering 80 spaces, for \$500 per month which is more spots than ASA had in the IDA lot, and the price point per spot costs less than the \$400 charged monthly for the IDA lot.

In the lease he has asked for a 14 day notice if ASA is to vacate and asked that ASA be allowed to paint lines for the 80 spots. ASA's insurance provides coverage on the lot. Also ASA students and parents have to sign an indemnity to park in the lot as they did for the IDA lot.

Dr. Maxwell will inquire about zoning of the lot. He reported that the Streets Department is doing a study of the street. He added that the lot is well grated as the last few storms have not created any flooding in the lot.

Dr. Maxwell has given presentations to all Juniors and Seniors since they are the only students parking over there. The lease is month to month. Dr. Maxwell has Administration and Faculty monitoring the Crosswalk in the morning, at 3:15pm and 4:15pm release times.

John Snider stated that this is currently the only lot available in the area that offers enough spots for the school's needs. Dr. Maxwell stated that as the local developments are completed he will continue to reach out to see what new options become available.

Ed Novak asked if anyone present had any concerns about the potential conflict of interest or the use of the lot.

Honorary Arts Faculty, Dana Bender asked if the future plan for this parking lot was known as of now. Dr. Maxwell clarified that he has heard of no future plans at this time.

Kevin Allen asked if it is individually owned or partner owned. Dr. Maxwell stated that to his knowledge it is individually owned.

Kevin Allen further asked how many spots are currently needed for student parking. Dr. Maxwell stated that currently there are 68 students that desire parking. We have 20 students parking in the church parking lot, leaving 48 that need spaces.

Approval of 3rd Street & Willetta parking lot lease:

Ed Novak motioned to approve the lease of the 3rd Street & Willetta parking lot. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Kizer Clarke, and Mintz voting in favor).

6:30 pm discussion and voting on this matter ended.

6:31 Head of School/ CEO Leah Fregulia rejoined the meeting.

Discussion on student safety was mentioned by Board Secretary/Treasurer Carlos Contreras. He asked about the number of hours that Administration is spending on student safety concern based on crossing guards, traffic control and walks around campus for safety. He questioned if a campus security guard would be a next appropriate step?

Head of School/CEO proposed that these topics could be further discussed in a Safety Task force meeting.

Consent Items

Consent Agenda provided. Javier Cárdenas, Board President, asked if there were any consent items that needed to be reviewed further. None needed further review.

Action Items

Approval of minutes September 24, 2018

Carlos Contreras moved to approve the minutes for September 24, 2018. Tony Dietz seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Kizer Clarke, and Mintz voting in favor).

Approval of minutes October 15, 2018

Ed Novak moved to approve the minutes for October 15, 2018. John Snider seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Kizer Clarke, and Mintz voting in favor).

Approval of FY2018 Audit

Ed Novak moved to approve the Fiscal Year 2018 Audit. John Snider seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Kizer Clarke, and Mintz voting in favor).

Approval of Website Privacy Policy & Terms of Use

Tony Dietz moved to approve the Website Privacy Policy & Terms of Use. Ed Novak seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Kizer Clarke, and Mintz voting in favor). See attached documents.

Approval of 3rd Street & Willetta parking lot lease:

See above notes for action item details.

Adjournment

Tony Dietz made a motion to adjourn. The motion was seconded by Joya Kizer Clarke and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Kizer Clarke, and Mintz voting in favor). The meeting adjourned at 6:45pm

Minutes reviewed and accepted on this date 11/26/2018.

By:  Board Member

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
November 26, 2018
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	A	John Snider	P	Alexander Laing	A
Betty Hum	P	Joya Kizer Clarke	A	Marcia Mintz	P
Jason Schupbach	A	Kevin Allen	P	Eden Lewkowitz, Honorary Academic Faculty	P
Dana Bender, Honorary Arts Faculty	P	Emma Popish, Honorary Alumni Member	P	Leah Fregulia, Head of School/CEO	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Sara Maline Bohn, Principal	P
Drew Maxwell, Operations Manager	P	Elizabeth Clark, Vice Principal	P	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:33pm.

Call to Public

Javier Cárdenas made a call to the public. None present.

Presentations

The Mission Moment Presentation was given by Nathan Viquesney, President of the Gay-Straight Alliance club (GSA), Faculty Advisor: Mr. Johnathan Robinson. Commitment to diversity, inclusion & acceptance are the primary goals of the club.

The graphic report from site planning is still being finalized. It will be presented to all staff and faculty this Wednesday and will be ready to present to the Board at the December Board meeting.

Reports

Kevin Allen gave the report for the Finance Committee. He stated that the results based funding came in November. He further stated that for the month of October fundraising was slightly ahead.

Next the Head of School/CEO, Leah Fregulia, highlighted the 2 documents that had previously been given to the Board to review. The first is the gift of stock draft and the second is the statement of cultivating legacy giving. She clarified that these are not policy/procedure documents just information.

Finally, the Draft 990 that was prepared by the auditors was presented. Business Director, Desiree Johnson, stated that the donors list will not be included in the public version of this document.

Finance Committee Chair, John Snider, stated that ASA is still in the process of the 3rd party credit rating by Standard & Poor's. The report will be released in the near future and once released an update will be shared with the full Board. He further clarified that the rating stands for 1 year and ASA has never had a credit rating before.

Javier Cárdenas highlighted that the Develop Resource Committee is continuing to focus on ways to fundraise that are not just financially driven. He further asked for Carlos Contreras' reflection from the Piper training with Chuck Loring.

Board Secretary/Treasurer Carlos Contreras stated that his biggest take away was the importance of fundraising and that it is critical that the Board initiates reaching out to parents/donors to create a community of giving.

Javier Cárdenas affirmed that fundraising is one of the Board's primary responsibilities. He further presented on behalf of the Resource Development Committee asking Board members to sign up for giving speeches at a few of the major ASA performances that are approaching.

Marcia Mintz stated that another goal of these speeches is to compliment the students Ambassadors that are introducing the performance. She then stated that this is an opportunity to invite parents and families to join us in supporting the students.

Carlos Contreras stated that potentially doing a text to give opportunity at a performance might be a way to measure how effective the ask was and give feedback through this process.

Javier Cárdenas stated that from December through February helping to remind about giving tax credit dollars to the school will also be important.

Board Vice President, Tony Dietz, reported on behalf of the Technology Committee. He highlighted that Operations Manager, Dr. Drew Maxwell compiled all of the needs and goals from all of the various stakeholders into a very comprehensive plan for the Board to review. The document that was shared with the Board is the 5 year plan and the 3 main aspects of it are to conserve, refine and enhance technology at ASA.

There are about 8 goals that have been identified and the committee is focused on analyzing the gaps of what the school has versus what the school needs. Situational analysis of the school's technological strengths and weaknesses and assessing how to meet the needs of the academics and arts programs as well as faculty and students is leading this 5 year plan. He further highlighted that the 2 weaknesses that the committee determined were budget and the changing landscape of technology like software and how to keep ahead of these shifts.

Betty Hum presented the idea that rather than schools purchasing licensing in isolation that a community purchase might provide greater buying power.

Discussion Items

The discussion of a late start to the school day was tabled until the January Board Meeting.

Betty Hum initiated a discussion on the role of the Board in making this decision. If it is an operational decision, school leadership should make a recommendation.

Javier Cárdenas responded that this issue has been raised to Board members and is a potential student health matter therefore, within the parameters for Board review.

Tony Dietz asked if a recommendation from Administration could be tabled until after the guest speaker presents at the January Board meeting as well.

Consent Items

Consent Agenda provided. Javier Cárdenas, Board President, asked if there were any consent items that needed to be reviewed further. Head of School/CEO, Leah Fregulia, stated that she had 2 additions to her HOS report. It was just announced that ASA will be honored by receiving the 2019 Virginia Cárdenas Arts Advocacy Award. Also the Phoenix Community Alliance is finalizing an Education Campaign on Quality Education in Downtown Phoenix and ASA is among the featured schools in this campaign.

Action Items

Approval of minutes October 22, 2018

Marcia Mintz moved to approve the minutes for October 22, 2018. Tony Dietz seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Hum, Mintz, and Allen voting in favor).

Approval of FY18 990's

Betty Hum moved to approve the Fiscal Year 2018 990's. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Hum, Mintz, and Allen voting in favor).

Approval of Out of State Travel

Marcia Mintz moved to approve the Out of State Travel to Washington D.C June 2-7, 2019. Tony Dietz seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Hum, Mintz, and Allen voting in favor). See attached document.

Approval of Special Education Policies

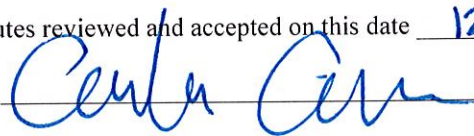
Carlos Contreras moved to approve the updated Special Education Policies. John Snider seconded the motion. John Snider during further discussion commented that the updates have been made to align with new State laws and are the parts highlighted in yellow. The motion passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Hum, Mintz, and Allen voting in favor). See attached document.

Adjournment

John Snider made a motion to adjourn. The motion was seconded by Carlos Contreras and passed unanimously. (Cárdenas, Dietz, Contreras, Snider, Hum, Mintz, and Allen voting in favor). The meeting adjourned at 6:55pm

Minutes reviewed and accepted on this date 12/17/2018.

By:



Board Member

Arizona School for the Arts
Wentworth Property Company
802 N. 3rd Ave.
Phoenix, AZ 85003
Meeting Minutes

Governing Board
December 17, 2018
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	P	John Snider	P	Alexander Laing	A
Betty Hum	P	Joya Kizer Clarke	P	Marcia Mintz	A
Jason Schupbach	A	Kevin Allen	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowitz, Honorary Academic Faculty	P	Emma Popish, Honorary Alumni Member	P	Leah Fregulia, Head of School/CEO	P
Desiree Johnson, Business Director	A	Marion Donaldson, Development Director	P	Sara Maline Bohn, Principal	P
Drew Maxwell, Operations Manager	P	Elizabeth Clark, Vice Principal	A	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:40pm.

Call to Public

Javier Cárdenas made a call to the public. None present.

Presentations

President, Javier Cárdenas gave a thank you to Kevin Allen and Betty Hum for hosting. Kevin Allen gave the history of the building.

Javier Cárdenas complimented Choral Collage, Novak twins, Cabaret, Betty Hum's Ballet performance speech.

Ed Novak congratulated the ASA Brass & Percussion performances at the MIM this past weekend.

Tony Dietz shared that all 5 of ASA's Middle School Robotics teams won at State. One of the teams also won the Champion's Award. He stated that all of the ASA teams were great and that ASA has an "X" factor that sets these students apart especially in the presentation portion of the competition.

Head of School, Leah Fregulia, presented the graphic report from site planning. The group was comprised of Arts and Academic Department and Team Leaders as well as the Senior Leadership Team. The goal of the charrette was to assess the needs of the school. The process took the group through a series of workshops which lead to the key findings and the key insights listed at the end of the report. She further stated that this past Friday a group of 35 student leaders completed the same exercise and the report for that group will be coming soon. The all staff and faculty survey about campus needs has already been completed as well. Next the parent and alumni survey will be sent out for completion to those stakeholder groups.

Finance Committee Chair, John Snider, presented on the Draft Commitment Letter from CIF for the refinance of half of ASA's bonds. He stated that the term sheet outlines the financing and it is here to review over the next month. The goal is to bring back a final draft for the 1/27 Board meeting. He also spoke about the 2 policies and procedures processes that the lender would want ASA to adopt. He clarified that they are generally market standards now and there should be no issues meeting them. Again the goal is to review these so that they are ready to be approved by the end of January with the Commitment Letter. He reiterated that if there are any questions, thoughts, or concerns to reach out to himself or Leah Fregulia.

Board Secretary/Treasurer Carlos Contreras asked if the Board could also receive a copy that highlighted the areas that are different from the previous policies and procedures for ease of reference.

John Snider stated that yes, that is possible.

Action Items

Approval of minutes November 26, 2018

Ed Novak moved to approve the minutes for November 26, 2018. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Kizer Clarke, and Allen voting in favor).

Adjournment

John Snider made a motion to adjourn. The motion was seconded by Betty Hum and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Kizer Clarke, and Allen voting in favor). The meeting adjourned at 6:00pm

Minutes reviewed and accepted on this date 1/28/2019.

By:  Board Member

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
January 28, 2019
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	P	John Snider	P	Alexander Laing	A
Betty Hum	P	Joya Kizer Clarke	A	Marcia Mintz	P
Jason Schupbach	P	Kevin Allen	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowitz, Honorary Academic Faculty	P	Emma Popish, Honorary Alumni Member	P	Leah Fregulia, Head of School/CEO	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Sara Maline Bohn, Principal	P
Drew Maxwell, Operations Manager	P	Elizabeth Clark, Vice Principal	A	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:32pm

Call to Public

Javier Cárdenas made a call to the public. Christine Davis was present. Julie Hampton (teacher) and Tyler Rountree (ASA student) were also present.

Presentations

Dr. Matthew Troester, with Barrow Neurological Institute at Phoenix Children's Hospital and Co-Director of the Comprehensive Sleep Center gave a presentation on the research regarding school start times. A copy of his powerpoint presentation is attached to these minutes. He highlighted the recommendations made by the National Center for Chronic Disease Prevention and Health Promotion, the American Medical Association, the College of Medicine for later school start times for both middle school and high school students. He further identified that moderate sleep deprivation produces impairments.

Board President, Dr. Javier Cárdenas asked about the key characteristics for the implementation process.

Dr. Troester recognized the adjustments within schools were unique; the key characteristic was having the guts to implement this change.

Dr. Troester stated that there were no counter actions as a result of the shift.

Javier Cárdenas inquired if there was a more significant impact on middle school students or high school students.

Dr. Troester verified that the impact was significant on middle and high school students.

Next Principal Sara Maline presented on the school's Operational Team logistical analysis. Considerations put forth by the Operations Team based on a later school start time include: heavier traffic, limited extra-curricular opportunities, need for additional staff for supervision, longer school day, and impact on availability of teaching artists.

She stated that a primary goal is to secure and retain highly qualified teaching arts. By adjusting the release time to 3:15pm / 4:15pm this school year, some students decided to leave the school due to later dismissal time. Teaching artists also were impacted; they had to adjust their studio time or reduce the number of private lessons based on their available time.

Sara Maline further clarified that by delaying the school start time by 45 minutes in the morning, that unless the curriculum requirements were changed, the students would not be released until 4pm or 5pm if they had a 9th hour.

John Snider stated that most District high schools end much earlier than ASA due to a reduced number of required classes compared to ASA students.

Ed Novak asked about starting with the Arts.

Sara Maline clarified that teaching artists play gigs and do shows at night. Asking the part-time faculty to come teach first thing in the morning could be extremely challenging. She further stated that the decision needs to align with the school's mission and vision as the school looks at this issue.

Ed Novak also highlighted that traffic issues will be different next year based on the new surrounding developments beginning to open.

Operations Manager, Dr. Drew Maxwell, stated that there are significant public traffic increases as the day gets later. Since students come from 106 zip codes, it is local and commuting traffic that must be considered.

ASA parent Christine Davis inquired if an optional 9th hour could be offered the 1st hour of the day.

Sara Maline clarified that not all the arts teachers are available in the am. This would also create a difficult teaching structure for those teaching artists.

Honorary Arts Faculty and Choir Department Chair, Dana Bender clarified that 9th hour is a part of many departments requirements now and not optional as it had been in the past.

John Snider stated that 9th hour would then have to be offered twice which would increase costs.

Jason Schupbach asked is a rotational schedule could be offered as a trial to see what works.

Sara Maline stated that the school is not opposed to making a change; the operations team is being very mindful about any shifts that would have impacts on faculty, students, parents and safety.

Next she reviewed the considerations for a staggered school start time that included: the impact on multi grade level carpools, scheduling challenges with teachers who teach multiple grade levels, longer day for teaching artists, and more supervision needed for multiple drop-off/ pick-up times. A final consideration is that performance groups are comprised of multiple grade levels and need to be kept together.

Javier Cárdenas stated that a continued conversation about late start times would be worth having.

Reports

On behalf of the Finance Committee Business Manager, Desiree Johnson, stated that the 100th day student count is this January 30, 2019.

Finance Committee chair, John Snider, explained the Charter Impact Fund (CIF) documents. He stated that the current 7.25% bond interest rate, in working with CIF, would now be below market interest rate of 4.4%. February 7, 2019 is the closing date. He then discussed the covenants for the re-financed bonds.

Ed Novak moved to approve the resolution establishing policies and procedures to ensure the Corporation's compliance with certain tax and securities rules applicable to tax-exempt obligations issued for the benefit of the Corporation. Betty Hum seconded the motion. Discussion to clarify that a designee from the school would be put in place to help monitor the compliance of these policies. Motion passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Mintz, Schupbach and Allen voting in favor).

Jason Schupbach moved to approve the resolution authorizing the Corporation to borrow the proceeds of not-to-exceed \$11,200,000 original principal amount of Education Facility Revenue Bonds to refinance the costs of acquiring, constructing, renovating, improving and equipping, as applicable, a portion of the Corporation's charter school facilities. Marcia Mintz seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Mintz, Schupbach and Allen voting in favor).

Carlos Contreras moved to approve Charter Impact Fund Commitment Letter. Ed Novak seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Mintz, Schupbach and Allen voting in favor).

Board President, Javier Cárdenas, wanted to formally thank Betty Hum and Kevin Allen for hosting the Board Holiday gathering. On behalf of the Resource Development Committee he stated there will be a full report for the February meeting.

Nothing to report currently for the Technology Committee.

Javier Cárdenas reviewed the Board evaluations and asked each Board member to submit their responses two weeks prior to the February 25, 2019 Board meeting.

Head of School, Leah Fregulia, stated that the full school fees schedule would be presented to the Board for their review and approval in February. At this meeting, she asked the Board to approve the \$150 student activity fee. There were no recommendations to the Board to shift this fee for the 2019-2020 school year.

Ed Novak moved to approve the \$150 Student Activity Fee for School Year 2019-2020. Betty Hum seconded the motion. Discussion item about what tax credit covers. It was stated that the full fee proposed schedule would show this information. The motion passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Mintz, Schupbach and Allen voting in favor).

ASBCS oversees charter schools in three areas: academic, operational, financial. The performance in each area is reflected on the school's dashboard. There is currently a discussion at the state level about requiring schools to post on their own website. No decision has been reached at this time. ASA meets the expectation for the financial performance indicators. In the operations performance indicators, there are asterisks next to the assessment; it is important to note that all requirements have now been met. ASA exceeds the academic performance indicators.

Carlos Contreras and Betty Hum streamlined the Head of School/CEO evaluation process. Carlos Contreras highlighted key points from the evaluation process; the primary goal of the performance review is to provide feedback on how the individual performs in relation their job description and to continue to cultivate the person. Developing feedback, self-assessment, and collaboration are essential to the process. This Annual performance review will then be brought to the Board for approval. A handout of this process was included in each Board member's Board packet. See attached document.

Jason Schupbach inquired if ASA had ever looked into Critical Response Theory for feedback and evaluation processes.

Leah Fregulia confirmed that many members of the staff including teaching artists have received this training.

Consent Items

Consent Agenda provided. Javier Cárdenas, Board President, asked if there were any consent items that needed to be reviewed further. None needed further review.

Action Items

Approval of minutes December 17, 2018

Ed Novak moved to approve the minutes for December 17, 2018. John Snider seconded the motion and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Mintz, Schupbach and Allen voting in favor).

Adjournment

John Snider made a motion to go into Executive Session ARS §38-431.03.4 §15-843(A)– Student Issues. The motion was seconded by Ed Novak and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Mintz, Schupbach and Allen voting in favor).

Ed Novak made a motion to adjourn. The motion was seconded by Jason Schupbach and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Mintz, Schupbach and Allen voting in favor). The meeting adjourned at 7:26pm.

Minutes reviewed and accepted on this date 2/25/19.

By: Anthony Dietz Board Member

Anthony Dietz

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
February 25, 2019
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	A	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	A
Ed Novak, Past President	P	John Snider	P	Alexander Laing	P
Betty Hum	A	Joya Kizer Clarke	A	Marcia Mintz	P
Jason Schupbach	A	Kevin Allen	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowicz, Honorary Academic Faculty	P	Emma Popish, Honorary Alumni Member	P	Leah Fregulia, Head of School/CEO	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Sara Maline Bohn, Principal	P
Drew Maxwell, Operations Manager	P	Elizabeth Clark, Vice Principal	A	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Tony Dietz, Board Vice President, called the meeting to order at 5:30pm.

Call to Public

Tony Dietz made a call to the public. 5 members of the public were present. Jennifer and Rich Newman, Alyssa Crockett, Michelle Ray and John Tran.

At this time, the school lottery is occurring. Randomly drawn student names are being matched with randomly drawn numbers.

Presentations

The Mission Moment presentation was given by several of the Teaching Artist Assistance Program students. Helena Haber Band TA, JP Rabusa Choir TA, Ava Newman & Helen Do Strings TAs. All shared about the process of becoming a Teaching Assistant for their respective departments and what skills and abilities this program was cultivating in each of them. They all agreed that this was helping them to find a deeper sense of leadership within themselves and was definitely more challenging than solo work or playing in the ensemble.

The next presentation was given by John Tran and Michelle Ray with SmithGroupJJR. They provided visuals of the current site planning renderings based on collected goals from the various stakeholder groups. Options included working around current buildings on campus, stacking the parking to moving the Main building to make space for a performing arts center and a new parking structure. Key findings and insights that came out of the data included art and creativity as well as flexibility with the performing spaces. Another key focus is on whole student growth and providing space that is not only aesthetically pleasing, highly functional, made with quality and precision that also aligns with the mission and vision of ASA.

Board Vice President, Tony Dietz, inquired about Lead certification.

Michelle Ray stated that Lead Silver was definitely attainable.

John Tran clarified that there is a cost associated with certified but at nothing else the work would be certifiable Silver.

John Snider expressed his concerns about the performance space being used for outside of ASA performances.

Head of School/CEO, Leah Fregulia, stated that the per square foot cost of a white box space was also being compiled. She further clarified that whether there was a demand for such a space, within the community, was also being carefully reviewed, and more detailed findings would be shared once collected.

Alyssa Crockett stated that ideally moving forward and then adjusting based on the feedback would be her recommendation.

Tony Dietz asked if a bridge over 3rd Street was a viable option that could be considered. Thus connecting the campus to parking options. He also highlighted that it might be more cost effective.

Marcia Mintz stated that additional parking, especially in this area, might itself be a great pull that would attract people.

Leah Fregulia confirmed that next steps were to drill down into costs of each option more.

John Snider also requested to have projections of the operating costs of each building for the Board to be able to consider as well.

Alex Laing stated that based on his experience with performing space in the valley there is more of a need for a flexible space that can be changed to fit the needs of the unique group using it than anything. It was also his understanding that currently on campus there was not a space where the full school could meet together and a flexible space could also provide that for the school. He inquired if a 500 seat space was truly needed and what the affordability of that space would be.

John Snider asked if ASA wanted to be a rental facility.

Honorary Alumni Member, Emma Popish, stated that as a student of the Annex that this ASA campus is a brand new campus to her as an educator. ASA has already come so far and there is still more that ASA can offer through providing its own performance space. This critical additional will not only provide even more amazing opportunities to the current students but it could also potentially invite alumni back into the space as well. ASA would then be a self-sustaining, performing arts school that provides a safe performance space that is all ours.

Ed Novak stated that secular options, whenever possible, for concerts and performance were always more ideal as well.

Leah Fregulia stated that with the white box and or black box the number of seats can be adjusted and reviewed as well.

Alyssa Crockett further recommended that the considerations be first made around what works best for ASA and then other key stakeholder groups. She is working to synthesize the data from the parent surveys and will share the results soon. Out of 270 parent responses parking ranked in the middle.

The school lottery ended at 6:40pm.

Reports

John Snider, The Board of Director's Finance Committee Chair, stated that the Bond refinancing did close since the last Board meeting however, the forecast has not been adjusted to reflect that transaction yet.

Board Vice President, Tony Dietz, presented on behalf of the Resource Development Committee saying thank you to Marcia Mintz for her recent curtain speech, thank you to John Snider for all of his work on the Finance Committee and towards the refinancing of the school bonds and to Javier Cárdenas, for his leadership thus far this year.

Development Director, Marion Donaldson shared that the goal of Board BINGO was for each Board member to achieve it by the end of this year. She further encouraged Board members to keep asking for the tax credit contributions.

Alex Laing inquired what percentage of parents are giving towards tax credit and the annual fund currently.

Marion Donaldson stated that currently about 50% of families are giving towards tax credit and about 71% are giving at any level towards the annual fund.

Ed Novak stated that due to tax law changes it will be better to base results for tax credit after 2019. 2020 will have a more accurate telling due to these shifts.

Discussion Items

Board Vice President, Tony Dietz, highlighted the collected results from the Board self-evaluations. See attached powerpoint for full details. Overall he stated that this was a good process for collecting the valuable information as 9 out of 11 Board members completed the survey. The key areas that were flagged as needing more Board support were resources, Board public standing and recruiting Board members.

Leah Fregulia shared a list of all of the Board Committees and Task Forces with the Board a review of these committees will be added to the March agenda per the Board's request.

Head of School/CEO, Leah Fregulia, presented the draft of the School Fees for SY19-20. The Board will only vote on 2 aspects of it at this meeting. The rest of the school fees will be voted on at the March 25th Board meeting.

Consent Items

Consent Agenda provided. Tony Dietz, Board Vice President, asked if there were any consent items that needed to be reviewed further. None needed further review.

Action Items

Approval of minutes January 28, 2019

Ed Novak moved to approve the minutes for January 28, 2019. Marcia Mintz seconded the motion and it passed unanimously. (Dietz, Novak, Snider, Laing, Mintz, and Allen voting in favor).

Approval of 9th Hour/credit arts class fee SY19-20

Marcia Mintz moved to approve the 9th Hour/credit arts class fee SY19-20. Ed Novak seconded the motion and it passed unanimously. (Dietz, Novak, Snider, Laing, Mintz, and Allen voting in favor).

Approval of pay-to-play class fee SY19-20

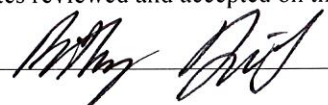
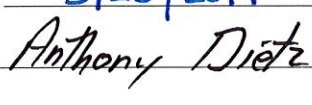
Ed Novak moved to approve the pay-to-play class fee SY19-20. John Snider seconded the motion and it passed unanimously. (Dietz, Novak, Snider, Laing, Mintz, and Allen voting in favor). See attached document.

Adjournment

Ed Novak made a motion to go into Executive Session ARS §38-431.03.1- Personnel. The motion was seconded by Marcia Mintz and passed unanimously. (Dietz, Novak, Snider, Laing, Mintz, and Allen voting in favor).

John Snider made a motion to adjourn. The motion was seconded by Marcia Mintz and passed unanimously. (Dietz, Novak, Snider, Laing, Mintz, and Allen voting in favor). The meeting adjourned at 7:22pm.

Minutes reviewed and accepted on this date 3/25/2019.

By:   Board Member

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
March 25, 2019
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	P	John Snider	P	Alexander Laing	A
Betty Hum	P	Joya Kizer Clarke	P	Marcia Mintz	A
Jason Schupbach	P	Kevin Allen	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowitz, Honorary Academic Faculty	P	Emma Popish, Honorary Alumni Member	A	Leah Fregulia, Head of School/CEO	P
Desiree Johnson, Business Director	A	Marion Donaldson, Development Director	P	Sara Maline Bohn, Principal	P
Drew Maxwell, Operations Manager	A	Elizabeth Clark, Vice Principal	P	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:32pm.

Call to Public

Javier Cárdenas made a call to the public. No public present.

Presentations

Claire Wiener, the Vice President, of the Student Advisory Council (StuAC) presented to the Board on the student proposed dress code changes for the 2019-2020 school year. She explained how the current dress code language, as viewed by students, has some body shaming language present in it. Thus, one of the primary goals was to advocate for more inclusive language in the Community Handbook. She stated specific examples of language that StuAC had researched from other organizations that was more gender neutral and inclusive.

Carlos Contreras asked if StuAC had any recommendations for how dress code policy could be communicated to the student body.

Claire Wiener stated that StuAC will take the lead on messaging to the students about any policy shifts. Part of their message would include highlighting that this policy was created by students and for students.

Reports & Discussion Items

Board President, Javier Cárdenas, spoke on behalf of the Resource and Development Committee. He stated that Showcase is soon approaching and that additional sponsorships are still needed for this event. He further explained that this year, unlike years past, due to new expenditures associated with the location venue for the reception it would not be possible to have the traditional Showcase reception. He clarified that other options are still being explored and full board support was needed around gathering Showcase sponsorships.

Head of School/CEO, Leah Fregulia, spoke about the open meeting law training that her Executive Assistant, Tiffany Kell, attended. The presentation was provided by the Arizona Charter Schools Association and was given by Lynne Adams. Leah clarified that the Call to Public was optional and not required. She also stated that the agenda shifts were to aid in compliance with all the new public meeting laws.

Board Secretary/Treasurer, Carlos Contreras, stated that there are benefits to keeping the Call to the Public on every agenda.

Javier Cárdenas thanked Vice President Tony Dietz for chairing the last meeting. He then briefly reviewed the Board survey results that had been reviewed at the previous meeting. He further asked the Board members to contribute to the discussion of what the scores reflected and any improvement plan suggestions that they had to offer.

Ed Novak shared that a plan to cultivate even more listening, around the thoughtful analytical data that is shared with the Board, to support the CEO position at the school would be vital.

Betty Hum acknowledged that an even more consistent and documented process of what the Board has overtime decided would be beneficial to provide to the Head of School/CEO.

Carlos Contreras stated that a more formalized review of the Head of School/CEO that included interviewing other stakeholders that interact with this position internally and externally was already in process.

In regards to resources Carlos Contreras stated that a focus on what the Board can do proactively to support the school would increase the value of the resources received.

Javier Cárdenas acknowledged that Insight, Foresight and Oversight were among the very top priorities that help to give scope to what role the Board plays in supporting the school.

John Snider also highlighted that the historical and current thoughtful allocation of resources by staff, administration and the Board was key to the this process as well.

Betty Hum added that in regards to the level of advocacy that the school, especially the Head of School, contributes is tremendous. She did however, further feel the Board members level of interaction with the public sector could definitely increase.

Carlos Contreras agreed by stating that for the arts seal that the Board could have more of a presence alongside the Head of School/CEO for this process as it is moving forward in the House.

Infographic information that contains highlights of ASA will be shared with all Board members.

Ed Novak stated that public relations is the job of everyone not just the school but also every Board member as well. A request to review sectors of the public that could benefit from learning about what ASA offers was requested.

Development Director, Marion Donaldson, stated that the Board compiling a list of the kind of information they are looking for specifically would help to inform how that request is met.

Jason Schupbach specifically requested stories of student success as one area of collection.

Tony Dietz also stated that the recognition around events such as ASA's participation in the Violins of Hope and being the recipient of the Xico Arts Advocate Award this year are such examples of the success model this school offers. He further highlighted that there are many other aspects that are just as valuable however, possibly less known. He gave the examples of Mock Trial, Robotics and many other student activities that are high achieving as well.

Betty Hum also commented on the importance of connecting in with local radio shows.

As new Board members Kevin Allen and Jason Schupbach acknowledged that the onboarding process for the Board and the level of Board training opportunities that has been offered has been great.

The Board Committees & Task Force reconfiguration handout was reviewed. See attachment. Tony Dietz confirmed that the Facilities and Technology Committees could combine because many of the topics in both meetings related to one another and that the meetings could be bi-monthly rather than monthly. The additional changes were acknowledged by all Board members present to be beneficial moving forward.

Head of School/CEO, Leah Fregulia, briefly reviewed the 3 site plan options that had been presented at the previous Board meeting. Since the cost analysis is not yet available she requested that the vote be postponed until the Board could review the actual numbers. She confirmed that John Tran and Michelle Ray of SmithGroup were working on numbers and would be providing 3 different companies' cost estimates soon.

John Snider clarified that any of the 3 options that were being reviewed would need a capital campaign in order to fund the project.

Leah Fregulia confirmed that was correct.

Carlos Contreras asked if all 3 options were for the same number of students on the campus.

Leah Fregulia confirmed that too was correct. The student population size would remain the same.

Kevin Allen asked if they were still looking at a white or black box space on campus.

Leah confirmed that yes, that is one of the items that SmithGroup is still pricing.

Jason Schupbach questioned if additional parking was necessary or if that piece could be taken away completely. He further inquired if parking partnerships were being pursued.

Honorary Arts Faculty member, Dana Bender, clarified that for performances on campus at ASA, especially at night, that parking was continually a challenge. Often 400-600 people attend many of the performances and thus parking is currently not adequate to cover those numbers.

Leah Fregulia also highlighted that safety for parking is critical.

Javier Cárdenas stated that the discussion would continue once the actual cost estimate numbers had been provided.

From the Principal's report the Community Handbook proposed revisions were reviewed. Principal, Sara Maline, stated that dress code policy revisions have been a work in progress for 4 years and that the gender natural language the students were proposing had been included in these revisions. She further clarified that based on the faculty feedback of the past dress code having a policy in place that is not able to be easily enforced is not ideal.

Sara Maline then stated that the revisions that are being proposed for the student disciplinary hearing section of the Community Handbook were vetted through legal counsel.

Vice President, Tony Dietz clarified that the proposal was for appeals to go to the Board only in the case of expulsions. He expressed concerns about there only being an appeal process for expulsions. He further requested a review of this section to possibly include an in between long-term suspension such as more than a quarter or semester and up to an expulsion.

Betty Hum agreed that a time duration component made sense.

Sara Maline stated that was correct in this version of the revision and that Head of School would be the sole hearing officer except for the expulsion appeals.

Jason Schupbach asked if non-retaliation language would be added as an additional layer of protection. Staff will consider this addition.

Javier Cárdenas confirmed that the Community Handbook for the 2019-2020 school year will be on the agenda in April for approval. He further requested that a halfway option for disciplinary hearing appeals be provided for the Board's consideration as per Tony Dietz's request.

Action Items

Approval of minutes February 25, 2019

Jason Schupbach moved to approve the minutes for the February 25, 2019 meeting. Tony Dietz seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Kizer Clarke, Schupbach and Allen voting in favor).

Approval of the School Fees for School Year 2019-2020

John Snider moved to approve the minutes for the February 25, 2019 meeting. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Kizer Clarke, Schupbach and Allen voting in favor).

Adjournment

John Snider made a motion to adjourn. The motion was seconded by Betty Hum and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Hum, Kizer Clarke, Schupbach and Allen voting in favor).
The meeting adjourned at 7:02pm

Minutes reviewed and accepted on this date April 22, 2019.

By:  Board Member

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
April 22, 2019
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	P	John Snider	P	Alexander Laing	P
Betty Hum	A	Joya Kizer Clarke	A	Marcia Mintz	A
Jason Schupbach	P	Kevin Allen	P	Dana Bender, Honorary Arts Faculty	A
Eden Lewkowicz, Honorary Academic Faculty	A	Emma Popish, Honorary Alumni Member	P	Leah Fregulia, Head of School/CEO	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Sara Maline Bohn, Principal	P
Drew Maxwell, Operations Manager	P	Elizabeth Clark, Vice Principal	A	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:02pm.

Call to Public

Javier Cárdenas made a call to the public. In attendance until 5:15pm were parents of student presenter Jonathan Salcedo, Ali and Julie Salcedo.

Presentations

Past Honorary Board Arts Faculty member, Monica Anthony, gave an overview of the Conservatory Bound program. The program is for seniors only and currently has 10 students participating in it this school year. Students Jonathan Salcedo, Naima Catten and Samuel Yuh spoke about their personal experiences in this program. Each highlighting how beneficial this new program has been in their process of getting accepted to Conservatory programs in their field of study. The guaranteed 1 hour practice time daily, the mentorship and ability to do mock audition panels and practice multiple individual pieces has made a significant impact on the acceptance rate of these students to the schools of their dreams.

The total art and merit scholarships awarded to these 10 students is \$320,467.00.

Board President, Javier Cárdenas, asked the students what is their sense of sacrifice for this program.

All 3 students confirmed that although they had to drop either a math or foreign language class this past school year the benefits that they got from this Conservatory Bound program far outweighed the sacrifice.

The next presentation was given by Arts Director, Laura Apperson, on the school's art program and partnerships. Ms. Apperson provided highlights about the robust teaching artists staff. There are 36 teaching artists and almost half are full time with 72% having their advanced degree in their content area. Further ASA offers 141 daily classes and this year the new theatre program and expanded dance program were of key interest as this was their first year.

She further stated that next year the dance program will also offer a Conservatory bound mentoring program. In this past school year, there have been 140 student performances highlights include CEO's for the City Conference, First Fridays, AZ Opera's Das Rheingold in Phoenix and Tucson and Violins of Hope Project. A special thank you to Honorary Board Alumni Member, Emma Popish, for all of her efforts in helping to collaborate with the Violins of Hope Project. The extensive awards list that the students have achieved this year was also highlighted and Gracie Potter, a sophomore, has for the 2nd year consecutively been awarded the National Youth Arts Award in trombone. Further awards include the NAfME National Guitar Ensemble & National Choir and the National Youth Arts Awards for Theatre 6 awards were achieved and 9 nominations.

Ms. Apperson ended her presentation by including the experiences that enrich ASA students such as Masterclasses, Workshops, Honor Societies including Thespians, National Dance Honors Society and Tri-M Honors Society for music. She explained that these experiences coupled with the professional performance opportunities that ASA students are offered are what help to set ASA's arts programs apart. The unique partnerships that ASA has built and continues to create with creative performance opportunities continues to be the forefront of the arts at ASA. Looking forward to next school year the 2nd year of the Conservatory bound mentoring program will include even more strategic audition preparation and the continued outreach to partner with national performance opportunities much like that of Violins of Hope. Other areas of focus for the future include replacing the ASA ballet studio marlee floors, securing a consistent performance space for the school that includes a production shop and providing more training level course work for incoming high school students.

Board President, Javier Cárdenas, thanked Laura for helping to generate and maintain these lasting partnerships and for the growth in the arts departments especially this last school year.

The final presentation was given by John Tran and Michelle Ray from SmithGroup. They presented the 3 options that have come about from a culmination of their work with the Board, the administration, faculty and student focus groups as well as stakeholders, including parents, survey information over the last several months. The pricing associated with each option is an average between 2 companies as they are waiting to receive the 3rd cost estimates. All options honor the connectivity of the community, safety, the urban school environment and wrap around a green space. In the first option presented there would be 2 phases for a total cost estimation of about \$20 million.

Board Secretary/Treasurer, Carlos Contreras, inquired as to roughly how much the labor cost would adjust.

John Tran stated that these cost estimates did include the adjustment for escalation and Michelle Tran stated roughly 10% and that none of the soft items are included in these cost preparations.

The next option presented was a minimal program where the Main building of ASA's current campus would remain and the cost estimation is \$13 million.

The final option presented offers a flex space venue of 150 seats and the total cost estimation is \$9.7 million. The additional idea presented was the possibility of a shared 500 space garage with the adjacent sites. The cost estimation for this component would be \$7.5 million.

Past President, Ed Novak asked how far along the time line could the project be and still be switched to one of the other presented options.

John Tran clarified that within the first 3 months it could be switched to one of the other options presented but beyond that it would be set.

Jason Schupbach inquired as to how many seats, in a performing arts space, ASA needs.

Head of School/CEO, Leah Fregulia, clarified that 500 seats are generally filled at ASA ensemble performances.

John Snider inquired if the 150 seats/ flexible space would be compatible with other performances beyond just theatre.

John Tran clarified that yes the space would have multiple uses and configurations.

Jason Schupbach stated that flex space is the type of space that is missing from Downtown Phoenix.

Leah Fregulia clarified that if a traditional performing arts center model is not selected then how this will impact each art program will need to become a further part of the conversation.

Vice President, Tony Dietz, asked about the Phoenix Center for the Arts theatre and what their plan is for that space.

Head of School/CEO, Leah Fregulia, stated that she has been in conversation with Phoenix Center for the Arts and there is a strong push to use the space as something other than a theatre space. She further clarified that a performance space on campus would also create a space that the entire student body could gather together in.

Honorary Board Alumni Member, Emma Popish, stated that graduation traditions for seniors and 8th grader could then also occur on ASA's campus rather than at outside locations such as other schools and churches.

Alyssa Crockett, provided the draft case for support that specifies the need for the site planning options. The question that she posed was whether the endowment of \$5 million should still be included in this proposal.

Reports & Discussion Items

Finance Committee Chair, John Snider, stated that currently there is a deficit of about \$140,000 with parent pledges for this school year. The 1st draft of the budget is very preliminary and final numbers from the state will be available at a later date. Since the state budget is not yet known further discussion by the Board can occur in May.

Business Director, Desiree Johnson, spoke about the FY19 ADE Budget Revision this submission is due to the carry over of funds from the prior year grant budget. Signatures will need to be obtained by Board members once the FY19 ADE Budget Revision is approved. Business Director, Desiree Johnson, will submit this document to the Arizona Department of Education.

Board President, Javier Cárdenas, spoke on behalf of the Resource and Development Committee. He confirmed that there will not be a reception due to the high cost of the venue this year. A focus on continuing to cultivate Showcase sponsors is also needed.

Vice President, Tony Dietz, congratulated Marion Donaldson on the final collection of the tax credit dollars.

Board President, Javier Cárdenas, stated that David Garcia has expressed interest in returning to the Board of Directors for Arizona School for the Arts.

Ed Novak, from the Board Development & Engagement Committee clarified that this would be for a new term and that David Garcia was a critical part of the past strategic planning and brought such passion for fundraising to ASA.

Principal, Sara Maline, shared the amended revisions to the Community Handbook for the 2019-2020 school year. The modified language addressed the student dress code policy and the student disciplinary process.

Operations Manager, Dr. Drew Maxwell, shared the revisions to the Employee Handbook for the 2019-2020 school year. These revisions do not need to be approved until the May Board meeting.

Head of School/CEO, Leah Fregulia, stated that all employees will also attend further training on protocol for productive interactions with students in small groups and in one on one situations.

Carlos Contreras asked if the employees will sign off on having completed the training.

Head of School/CEO, Leah Fregulia, clarified that yes, all employees will complete the same training and all will sign off on having completed the training once finished.

Vice President, Tony Dietz, asked if an abridged version of this training could be made available for parents that work with students in clubs. He further asked if guidelines for who is being finger printed as far as parents working within the club is available.

Board President, Javier Cárdenas, extended the Board's congratulations to student Grace Dietz for being one of the recipients of the 2019 Junior Achievement 18 under 18 award.

Action Items

Alex Laing called to join the meeting at 5:50pm.

Approval of minutes March 25, 2019

Ed Novak moved to approve the minutes for the March 25, 2019 meeting. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Approval of Out of Country Travel to France Spring Break 2020

Jason Schupbach moved to approve the Out of Country Travel to France Spring Break 2020. Ed Novak seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Approval of Out of Country Travel to Portugal/Spain Spring Break 2020

Ed Novak moved to approve the Out of Country Travel to Portugal/Spain Spring Break 2020. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Approval of David Garcia to the Board of Directors

Tony Dietz moved to approve David Garcia to the Board of Directors for Arizona School for the Arts. Ed Novak seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Approval of Community Handbook for School Year 2019-2020

Tony Dietz moved to approve the Community Handbook amended revisions as presented for the School Year 2019-2020. Jason Schupbach seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Approval of Employee Handbook for School Year 2019-2020

Ed Novak moved to approve the Employee Handbook revisions as presented for the School Year 2019-2020. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Approval of FY19 ADE Budget Revision

John Snider moved to approve the FY19 ADE Budget Revision. Ed Novak seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Approval of School Year 2020-2021 School Calendar

Tony Dietz moved to approve the School Year 2020-2021 School Calendar. Carlos Contreras seconded the motion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Adjournment

At 5:55 pm Jason Schupbach made a motion to go into Executive Session. The motion was seconded by Carlos Contreras and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor).

Tony Dietz made a motion to adjourn. The motion was seconded by Carlos Contreras and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Snider, Laing, Schupbach, and Allen voting in favor). The meeting adjourned at 6:10pm

Minutes reviewed and accepted on this date May 20, 2019.

By:  Board Member

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
May 20, 2019
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	A	Carlos Contreras, Secretary/Treasurer	A
Ed Novak, Past President	A	John Snider	A	Alexander Laing	P
Betty Hum	P	Joya Kizer Clarke	P	Marcia Mintz	P
Jason Schupbach	A	Kevin Allen	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowitz, Honorary Academic Faculty	P	Emma Popish, Honorary Alumni Member	P	Leah Fregulia, Head of School/CEO	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Sara Maline Bohn, Principal	P
Drew Maxwell, Operations Manager	P	Elizabeth Clark, Vice Principal	A	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 5:31pm.

Call to Public

Javier Cárdenas made a call to the public. David Garcia was present.

Presentations

Head of School/CEO, Leah Fregulia, presented on the Class of 2019 College Overview materials. All information was provided by the College Counselor, Liz Kuhl, who is in her second year of being full-time in this role. The focus for this past school year was connection and expansion as well as to provide more opportunities to seniors for one-on-one sessions.

Overall 98% of this year's graduating class are college bound and of that 46% will be attending a 4-year-in state college. In regards to areas of study this year 25% of the class are pursuing arts fields which is a slight influx from years past. Another 25% of the class will be pursuing STEM fields and 20% the Humanities/Arts.

In regards to top 3 colleges 83% were accepted into their top 3 schools. Of the first generation college students 83% will be remaining in-state and the remaining 17% will be attending out of state. The class of 2019 received over \$6.7 million in scholarships from all accepted colleges with 71% of the class receiving some form of financial aid.

Thank to Liz Kuhl for all of her time spent with assisting students on their path to success.

Javier Cárdenas, Board President, recognized Board member, Marcia Mintz, for being one of the 2019 Outstanding Women in Business recipients in the Phoenix Business Journal. He further recognized Board member, Joya Kizer Clarke, for receiving the Sun Devil top 100 for Entrepreneurial Spirit.

Javier Cárdenas, expressed congratulations to the graduating class of 2019 and acknowledged all of the collaboration that the seniors demonstrated in their various performances at Senior Celebration.

Discussion Items

Kevin Allen spoke on behalf of the Finance Committee and highlighted that in regards to the annual fund there is currently a shortfall of \$135,000 however, with depreciation ASA will still come in better than planned. He also spoke about the new covenants for the refinanced bonds. As part of the terms of the bond ASA must keep a certain debt coverage ratio and thus the best way to compensate for this is to grow the top line by increasing fundraising. He further clarified that money can be used for capital items but not operational expenses.

Leah Fregulia, Head of School/CEO, stated that 10% above the debt coverage is to be held at the end of the school year to meet the new bond covenants.

In regards to the Draft Budget for 2020 Business Director, Desiree Johnson, stated that there are a few more refinements to the estimated health insurance costs based on the pricing for next school year. She also clarified that at this time there is nothing definite from the State in regards to funding. Once that information is available further adjustments can be made as well.

Javier Cárdenas, Board President, spoke on behalf of the Resource Development Committee. He explained that the committee members have been actively reaching out to ask for fulfillments on pledges. The amount yet to be fulfilled is close to \$75,000.

He shared that as a Board there was 100% participation in contributions made and the amount donated from the Board was \$49,000 thus far for this school year. He further explained that in moving forward the goal will be to still focus on funding for the Annual Fund.

Development Director, Marion Donaldson, mentioned that she would ask for the goal amount the Board generates, through their spheres of giving, to be \$100,000 and requests that this be further discussed at the June Board meeting.

Javier Cárdenas expressed a thank you to everyone for everything that they have done and are doing to reach these current goals.

A final draft of the Case for Support was provided to each Board member. Head of School/CEO, Leah Fregulia, thanked Marcia Mintz for all of her collaboration on this draft. She further stated that next steps include scheduling interviews and completing the final renderings by Wednesday of next week.

Drew Maxwell, Operations Manager, spoke about the different Youth Arts programs being hosted on the ASA campus this summer. Phoenix Center for the Arts summer camp, Guitar camp through Sounds Academy and Harmony Project will all be present throughout the summer.

Reports

Head of School/CEO, Leah Fregulia's, report included information about the recent visit of Mayor Gallego's Chief of Staff, Lisa Fernandez, and Arts/Culture/Education Advisor, Willa Altman-Kaough, to the ASA campus. The mayor will be writing a proclamation for ASA that Leah Fregulia will read at Showcase.

Principal, Sara Maline, highlighted the academic intervention data from this past school year. Specifically, the data from the Lexile assessment tool informs the teachers and students so they can select appropriate texts for differentiation and equity of access so that the content can facilitate increase in skill development. Further implementation was tied to the Book Bistro which culminated in the 5th and 6th grade students reading over 3,600 books this school year.

Javier Cárdenas stated that this intervention program requires that some of the students lose some but not all of their arts in 5th and 6th grade in order to get them caught up in their academic classes but that early intervention has proven to lead to future success as evidenced by the Principal's report.

Action Items

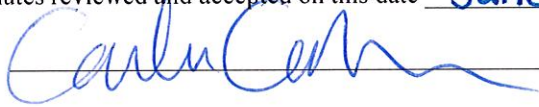
Approval of minutes for April 22, 2019

Marcia Mintz moved to approve the minutes for April 22, 2019 meeting. Alex Laing seconded the motion and it passed unanimously. (Cárdenas, Laing, Hum, Kizer Clarke, Mintz, and Allen voting in favor).

Adjournment

Betty Hum made a motion to adjourn. The motion was seconded by Kevin Allen and passed unanimously. (Cárdenas, Laing, Hum, Kizer Clarke, Mintz, and Allen voting in favor) The meeting adjourned at 6:09pm.

Minutes reviewed and accepted on this date June 24, 2019.

By:  Board Member

Arizona School for the Arts
1410 N. 3rd Street, Room B104
Phoenix, AZ 85004
Meeting Minutes

Governing Board
June 24, 2019
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	P
Ed Novak, Past President	P	John Snider	A	Alexander Laing	P
Betty Hum	P	Joya Kizer Clarke	P	Marcia Mintz	P
Jason Schupbach	A	Kevin Allen	P	Dana Bender, Honorary Arts Faculty	P
Eden Lewkowitz, Honorary Academic Faculty	A	Emma Popish, Honorary Alumni Member	A	Leah Fregulia, Head of School/CEO	P
Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	P	Sara Maline Bohn, Principal	P
Drew Maxwell, Operations Manager	P	Elizabeth Clark, Vice Principal	A	Tiffany Kell, Executive Assistant and Community Liaison	P

Call to Order

Javier Cárdenas, Board President, called the meeting and budget hearing to order at 5:31pm.

Call to Public

Javier Cárdenas made a call to the public. David Garcia was present.

Budget Hearing

No discussion was brought forth by the public in regards to the FY2020 Proposed Budget.

Discussion Items

Javier Cárdenas, Board President, shared that \$965,000 was the fundraising goal for this past school year. He further stated that due to the hard work of all the projected amount raised is at \$981,000. ASA Board of Directors contributed \$80,000 of this amount. He then recognized Vice President, Tony Dietz, for all of his above and beyond contributions to the fundraising goal.

Head of School, Leah Fregulia, recognized Javier Cárdenas for his leadership as Board President.

Board member Kevin Allen gave the finance report; May came in better than projected due to the \$67,000 collected; June collections will also be higher than projected to end the year above fundraising target.

FY2020 Budget, the operating income will be on par with the FY2019 Budget. There is savings on the debt side due to the refinancing. ASA will look to capitalizing purchases for the FY2020 year to manage impact to DSCR. Next year's budget is based upon a 1.11 debt coverage ratio.

In the budget summary on the FY2020 Summary of Charter Schools Proposed Budget, there is an Average Teacher Salary Table. ASA must report on teacher pay increase and publish this table on the ASA website. In FY2019, schools received a 10% increase; the teachers received about 8% as the difference between the 10% and 8% was

used to cover benefits. This year, the employer's contribution to ASRS is 12.11% thus as a result ASA teachers will see a 3.85% increase on their contract rather than a full 5% increase.

David Garcia, a member of the public, asked if the information for base salaries was standardized across the state. Business Director, Desiree Johnson, clarified that this information from school to school is not standardized, but within schools the calculations are standardized.

Head of School, Leah Fregulia, further shared there has been a positive response to the Capital Campaign. Alyssa Crockett is still working on finalizing her Feasibility Study.

Development Director, Marion Donaldson, presented on behalf of the Resource Development Committee. Marion thanked the Board for their engagement and their focus on fundraising. The Chuck Loring training, through Virginia G Piper Charitable Trust, helped immensely. Marion ended by thanking all Board members for staying active.

Javier Cárdenas affirmed the importance of keeping the fundraising efforts at the forefront of the work. He asked for input on how to continue to emphasize this and move forward as ASA moves into the Capital Campaign. Past President, Ed Novak, reiterated the importance of finding quality Board members as that will dictate the success of the Board's efforts. Betty Hum suggested that the Board refresh the Loring training annually to ensure the Board reviews their learning and incorporates this information into the strategic planning. Javier Cárdenas concluded by asking how this information might impact recruitment of future Board members.

Principal, Sara Maline, explained the AzMerit proficiency results, highlighting ASA's results exceed the State proficiency levels in all categories. She pointed out the significant increase in Math 5 is due in part to the new benchmark testing that provides data for individualized targeted academic interventions for each student. Javier Cárdenas asked about the Algebra I and Geometry results. Sara Maline explained that she spoke with math department chair, Bob Tolar, the Algebra 1 results are not significant. ASA's 9th grade population is about 25% new students each year so this difference of 9% typically reflects this change in student population. Regarding the Geometry results, she reminded the Board that these results are from the same cohort of students that performed lower on the Math 8 results from Spring 2017. The Algebra 2 results remain more consistent as the students have either received academic intervention and now are seeing more success or struggling students by this time typically leave ASA by their junior year.

Action Items

Approval of minutes for May 20, 2019

Ed Novak moved to approve the minutes for May 20, 2019 meeting. Betty Hum seconded the motion. No further discussion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Hum, Kizer Clarke, Mintz, and Allen voting in favor).

Approval of Personnel Compensation Model

Marcia Mintz moved to approve the Personnel Compensation Model. Ed Novak seconded the motion. No further discussion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Hum, Kizer Clarke, Mintz, and Allen voting in favor).

Approval of FY2020 Proposed Budget

Ed Novak moved to approve the FY2020 Proposed Budget. Carlos Contreras seconded the motion. No further discussion and it passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Hum, Kizer Clarke, Mintz, and Allen voting in favor).

Tony Dietz made a motion to go into executive session (ARS §38-431.03.1 Personnel- Head of School/CEO 2019-2020 Employment Contract & Annual Review) at 6:14pm. The motion was seconded by Carlos Contreras and passed unanimously (Cárdenas, Dietz, Contreras, Novak, Laing, Hum, Kizer Clarke, Mintz, and Allen voting in favor).

Adjournment

Ed Novak made a motion to adjourn. The motion was seconded by Betty Hum and passed unanimously. (Cárdenas, Dietz, Contreras, Novak, Laing, Hum, Kizer Clarke, Mintz, and Allen voting in favor). The meeting adjourned at 6:35pm.

Minutes reviewed and accepted on this date August 26, 2019.

By:  Board Member

Arizona School for the Arts
1410 N. 3rd Street, Large Conference Room
Phoenix, AZ 85004
Meeting Minutes

Governing Board
July 5, 2019
Meeting Minutes

Attendance: *(voting members in bold)*

Javier Cárdenas, President	P	Anthony Dietz, Vice President	P	Carlos Contreras, Secretary/Treasurer	A
Ed Novak, Past President	P	John Snider	A	Alexander Laing	P
Betty Hum	P	Joya Kizer Clarke	P	Marcia Mintz	P
Jason Schupbach	P	Kevin Allen	P	David Garcia	P
Dana Bender, Honorary Arts Faculty	A	Emma Popish, Honorary Alumni Member	A	Eden Lewkowitz, Honorary Academic Faculty	A
Leah Fregulia, Head of School/CEO	P	Desiree Johnson, Business Director	P	Marion Donaldson, Development Director	A
Sara Maline Bohn, Principal	A	Elizabeth Clark, Vice Principal	A	Drew Maxwell, Operations Manager	A
Tiffany Kell, Executive Assistant and Community Liaison	A				

Call to Order

Javier Cárdenas, Board President, called the meeting to order at 1:30pm.

Discussion Items

The FY2020 Proposed budget was presented with no changes.

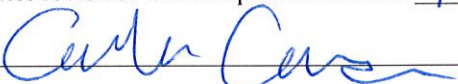
Action Items

Ed Novak motioned to adopt the FY2020 Proposed Budget. Jason Schupbach seconded the motion. No further discussion and it passed unanimously. (Cárdenas, Dietz, Novak, Laing, Hum, Kizer Clarke, Mintz, Schupbach, Allen and Garcia voting in favor).

Adjournment

Alex Laing made a motion to adjourn. The motion was seconded by Marcia Mintz and passed unanimously. (Cárdenas, Dietz, Novak, Laing, Hum, Kizer Clarke, Mintz, Schupbach, Allen and Garcia voting in favor). The meeting adjourned at 1:37pm.

Minutes reviewed and accepted on this date August 26, 2019.

By:  Board Member